

ENVIRONMENTAL SUSTAINABILITY POLICY

2025-2026

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Statement of intent

This policy demonstrates Leamington LAMP's commitment to environmental sustainability, promoting an eco-friendly attitude, and ensuring that LAMP is as sustainable an organisation as it can be.

Legal framework

This policy has due regard to legislation and guidance including, but not limited to, the following:

- Climate Change Act 2008
- The Ozone-Depleting Substances Regulations 2015
- Environmental Protection Act 1990
- Control of Pollution Act 1974
- DfE (2012) 'Top tips for sustainability in schools'
- The Waste Electrical and Electronic Equipment Regulations 2013
- DfE (2022) 'Sustainability and climate change: a strategy for the education and children's services systems'

Roles and responsibilities

The Directors are responsible for:

- Reviewing the Environmental and Sustainability policy
- The overall implementation of this policy.
- Considering environmental impacts where any new buildings or capital refurbishments are being planned.
- Reducing waste by increasing our use of; re use and recycling schemes
- Improving energy efficiency, reviewing energy consumption to evaluate areas for improvements
- Monitoring and promoting the need for environmental sustainability across the company
- Ensuring where possible that equipment purchased is made from sustainable resources, for example, biodegradable cups for water rather than plastic
- Ensuring that staff and students understand the importance of energy conservation, for example, ensuring that they turn lights off when not in use.
- Ensuring that outside lights are switched off when they are not needed.
- Monitoring the cleaning staff and advising them on good energy practice.
- Maintaining the overall cleanliness of the premises.
- Coordinating waste disposal from the premises and ensuring that all waste is disposed of correctly
- Sourcing grants to support the implementation of sustainable processes
- Ensuring there are sufficient bins so LAMP can remain litter free
- Ensuring waste electrical and electronic equipment (WEEEs) are disposed of correctly.

The Staff are responsible for

- Ensuring their classrooms are using energy sustainably, for example, ensuring that computers and lights are turned off when not in use.

- Reporting any waste to the directors so it can be disposed of appropriately.

Waste and recycling

- We will reduce the amount of paper waste we produce by:
 - Writing and printing on both sides of paper wherever possible.
 - Using emails as much as possible
 - Using emails, LAMP's website and phone calls for communication
 - Re-using paper for scrap paper whenever possible.
 - Only printing documents when it is essential.
 - Making sure that all waste office equipment is correctly disposed of via re-use or recycling schemes.
 - Where possible, laminating frequently used documents, protecting them from damage and prolonging their use.
- Any disposable plastic bottles or containers brought into LAMP will be recycled.
- Any paper containing personal or sensitive information will not be re-used and will be disposed of in accordance within LAMP's Data Protection Policy.

Waste electrical and electronic equipment (WEEEs)

- The necessary steps are taken to ensure WEEE is disposed of properly.
- The types of electrical and electronic equipment (EEE) the school will safely dispose of include, but are not limited to, the following:
 - Desktop computers
 - Servers
 - Laptops
 - Monitors
 - Printers
 - Projectors
 - Scanners
 - Interactive whiteboards
- Before disposal, the directors will ensure data is securely deleted or backed-up in accordance with the Data Protection Policy

Littering

- Every member of the LAMP community has a duty to dispose of waste properly. Specifically, individuals are responsible for:
 - Putting litter in a bin.
 - Using the appropriate recycling bins.
 - Using resources thoughtfully.
 - Reusing resources where possible.

- Assisting with the cleanliness of the premises.

Transport

- We will encourage teachers and other members of staff to car share whenever possible, for example, when travelling to external training days.
- We will have suitable and safe storage for staff and students to store bicycles.

Energy

LAMP will reduce our energy usage by:

- Switching off lights when they're not in use.
- Keeping doors and windows shut in cold weather and installing draught excluders so that warm air is retained.
- Turning off energy-draining appliances, for example, computers, projectors and interactive white boards, when they're not in use.
- Monitoring the temperature and frequency of heating in the premises and adjusting it accordingly.
- Insulating hot water pipes to reduce water waste when running a tap, as well as reducing the likelihood of frozen pipes in winter.
- Ensuring all systems work efficiently, and any breakages or leaks are resolved as a matter of high priority by the directors
- Auditing the amount of energy used each year
- Upgrading the heating system to a modern, more efficient system, including a smart meter, to reduce emissions.
- Displaying information around the school and in classrooms to ensure that pupils understand the importance of switching off lights, computers and taps when they're not in use.