

Job description

Job title	PSHE Teacher & Support Mentor
Responsible To	Senior Leadership Team
Role Summary	Responsible for teaching & learning in their subject area.

Key tasks

- To support student's reintegration back into full education.
- To recognise & respond to the barriers facing young people returning to education
- To ensure that individualised support, as indicated in an EHCP, is implemented.
- To be an excellent role model and reinforce positive student behaviour
- To be motivated and enthusiastic
- To use specialist skills to facilitate access and maximise independence
- To plan learner activities and develop appropriate resources.
- To work with external support agencies when necessary
- To create a climate for learning
- To plan lessons and develop schemes of work
- To ensure teaching and assessment conforms with the most up to date subject specifications and regulations
- To keep up to date with subject developments
- To liaise with the exams officer regards entries
- To liaise with SENCO regards access arrangements
- To be familiar with student needs by reading relevant parts of EHCPs
- To track student progression
- To keep up to date paperwork and attendance records
- To differentiate student learning
- To manage student behaviour
- To commit to subject related CPD
- To write student reports
- To contribute towards risk assessments
- To ensure relevant resources are available and up to date
- To manage the work of Teaching Assistants, where available, in their subject area
- To consider Equality & Diversity, PSHE and British Values when planning lessons

Additional tasks included in role

- To follow all safeguarding procedures
- To have read and understood all relevant policies
- To follow health & safety regulations
- To participate in staff CPD and inset days
- To attend meetings as required
- To follow data protection regulations
- To promote a working environment free from discrimination, harassment and bullying.
- To complete other duties required by managers